

## Process for Electing a Regional Trustee (RT)

To become one of the six Regional Trustees that serve on S-Anon's Board of Trustees, the candidate must be voted in either by the groups in the Region in which he/she would serve or by a vote of the Board of Trustees.

### 1. Election by the Region

**a. Qualifications.** The candidate must meet the minimum requirements for service at the BOT level as described in Article III, Section 3 of the Bylaws of S-Anon International Family Groups, Inc. Board of Trustees.

Section 3: It is suggested that a Board member have been working the S-Anon program long enough to have gained experience at other S-Anon service levels (suggested five years), demonstrated the leadership skills necessary to serve as a Trustee, and have the personal skill set to meet any special requirements for a particular BOT position.

It is also suggested that the member have service experience, have a sponsor, and be attending meetings regularly. In addition to working the Twelve Steps, it is recommended the member be willing to learn to apply the Twelve Traditions and Twelve Concepts of service as they relate to the challenges of service. The member should also have a willingness to become familiar with the S-Anon/S-Ateen Service Manual and should be fully aware of the responsibilities, time commitment and energy required to serve in the full capacity of the Regional Trustee role.

**b. Regional Trustee Election Process:** The candidate (volunteer or nominated) for Regional Trustee (RT) would ask a current Trustee (either the outgoing RT for their region or any other willing Trustee if their region is currently vacant) to sponsor their election and to send out a letter or email that includes:

- nomination of the candidate or announcement of the candidate's willingness to serve as an RT
- the candidate's S-Anon service resume
- a ballot
- instructions for how to ask questions
- instructions for how to vote, and what the deadline is, possibly including a statement that each group's vote is important because at least 50% of the groups in the region must vote in order for the election to be valid.

Prior to sending this information to the groups in the Region, the sponsoring Trustee should make sure that the candidate meets the criteria described in 1.a, above.

The email or letter should go to all registered groups within the region. Contact information for all registered groups in any given region may be obtained from the World Service Office by the sponsoring Trustee. The letter or email should be sent out at least 2 months prior to the voting deadline indicated in the letter.

The letter should include instructions related to how groups may ask questions once they have received the material and the candidate's S-Anon service resume has been reviewed. Questions may be sent to the sponsoring Trustee and forwarded to the candidate, or a forum, such as a conference call, may be set up with the candidate, sponsoring Trustee and anyone who may have questions. If a conference call is to be held, the letter should include information for the call (date, time & call in number).

The groups vote by returning the ballot to the sponsoring Trustee with the group's vote indicated.

**c. Election Criteria.** In order for the election to be valid, a minimum of fifty percent of the registered groups in the region must respond by the given deadline. A two-thirds majority of the groups responding is required in order to elect the candidate.

If a minimum of fifty percent of the registered groups in the region do not respond, then the region is considered not sufficiently organized to elect a Regional Trustee, and the candidate can approach the BOT for approval.

The BOT must accept a candidate duly elected by vote of the groups in the Region as long as the minimum requirements are met.

## **2. Election by the BOT**

**a. Qualifications:** Same as above.

**b. BOT Election of Regional Trustee.** If the region is not sufficiently organized to elect a willing candidate, that candidate can approach the BOT for approval, complete the BOT application to serve as a Trustee, and assuming favorable consideration, be elected by the BOT.

If no candidates have stepped forward, the BOT may approach a qualified member from the Region, ascertain their willingness, nominate and approve them.

**c. Election Criteria.** In this case, approval by the BOT is the only criteria for election.